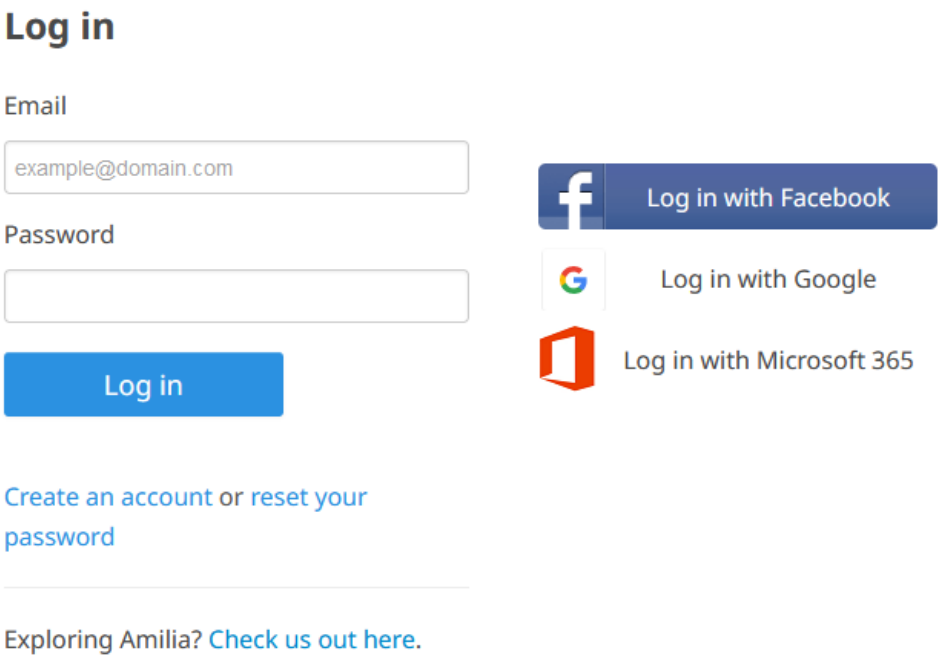
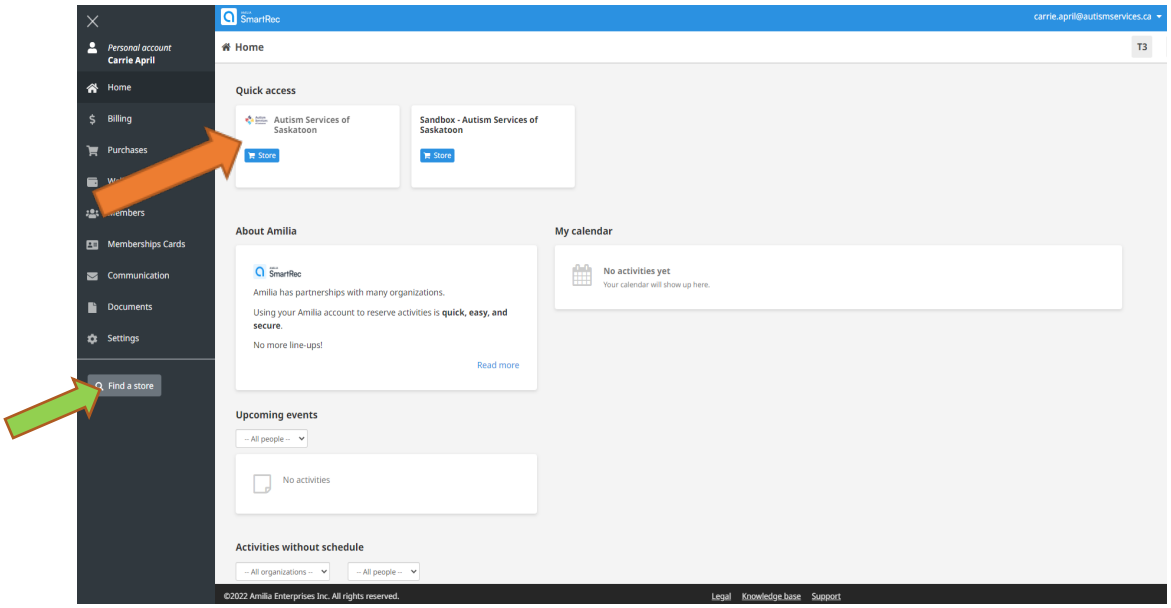
How to register on Amilia

Please login to your Amilia account

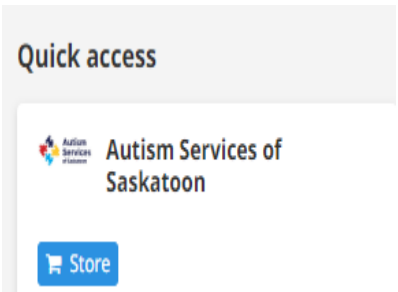
You may have already downloaded the app on your store or you can follow the link https://www.amilia.com/en/Login



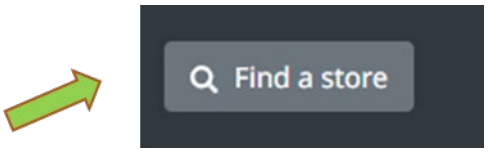
This should bring you to your home page, that should look something like the picture below.



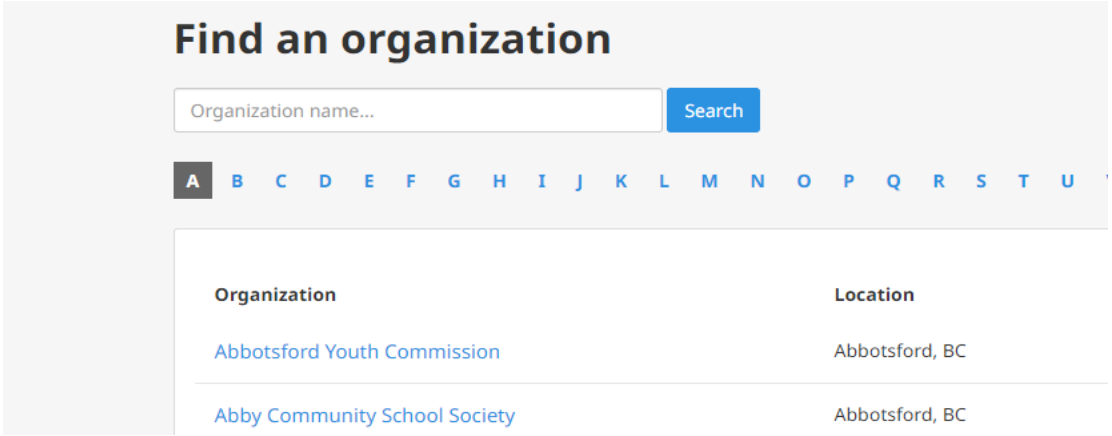
You should see a Quick Access square with our Logo on it and a button “Store.” Click on this button to go to our store.



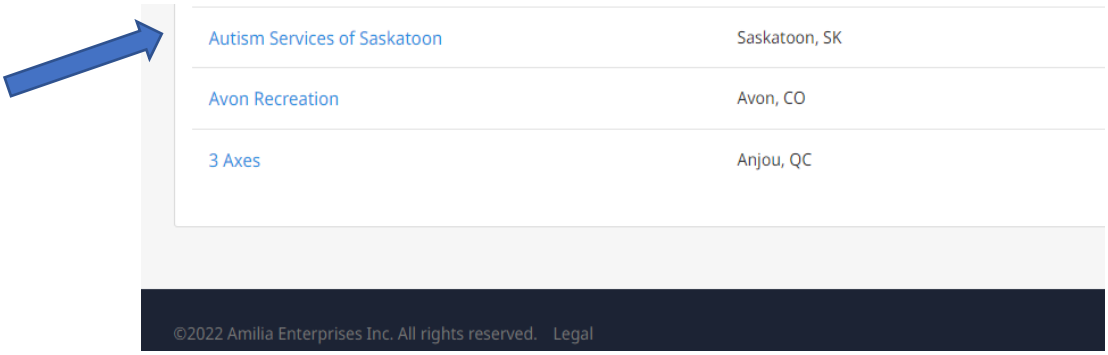
If you do not see the quick access store, then you will need to go to “Find a store” and click on that.



This will take you to the “Find an organization’ page

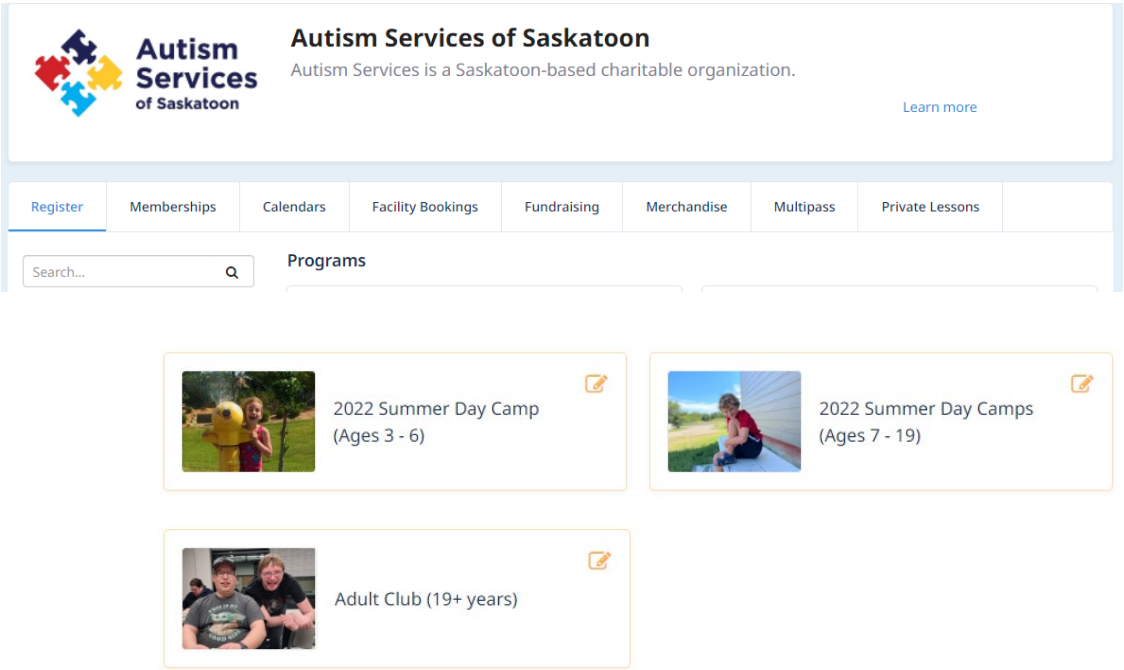


Scroll all the way down to the very bottom

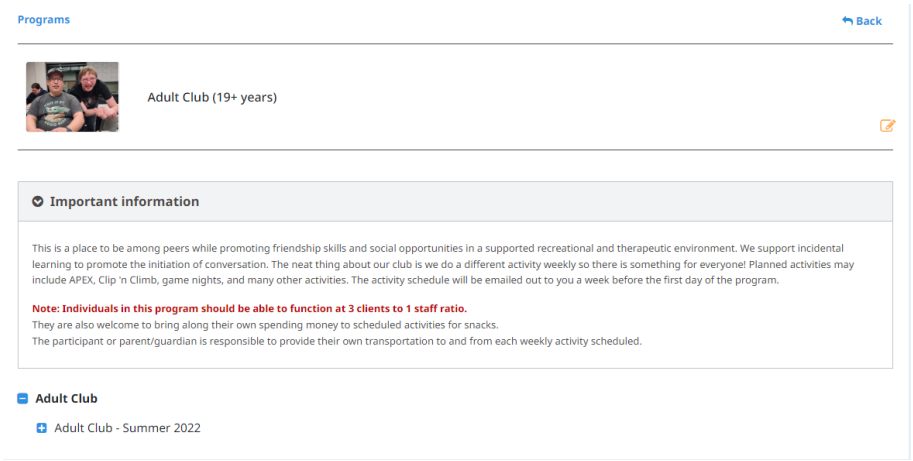


We are currently 3rd from the bottom. Click on our name and it will bring you to our store.

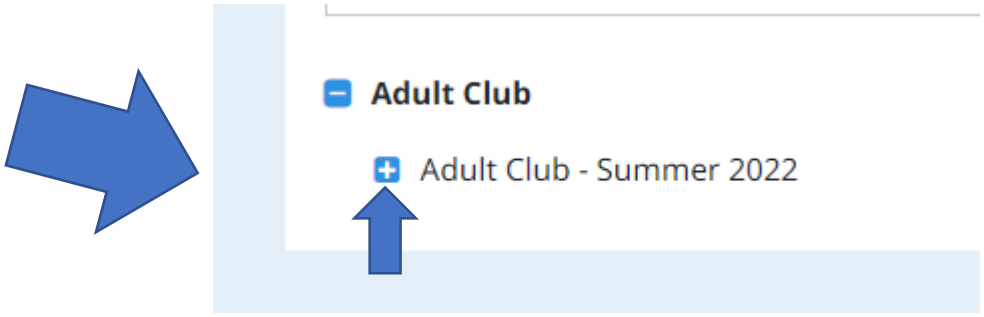
Welcome to our store!



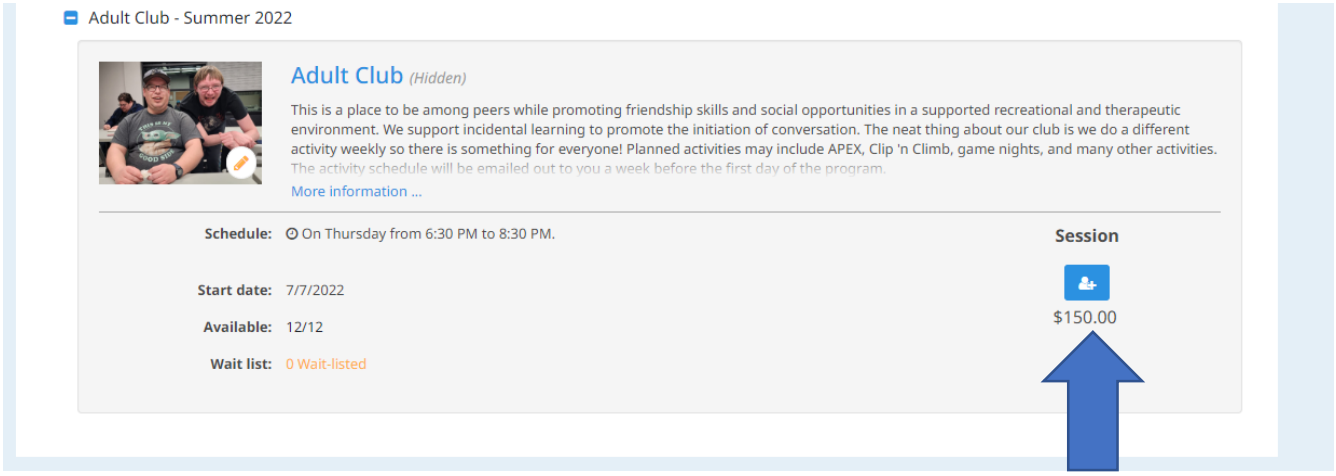
From here, click on the program you would like to register your child. We will use Adult club for an example.



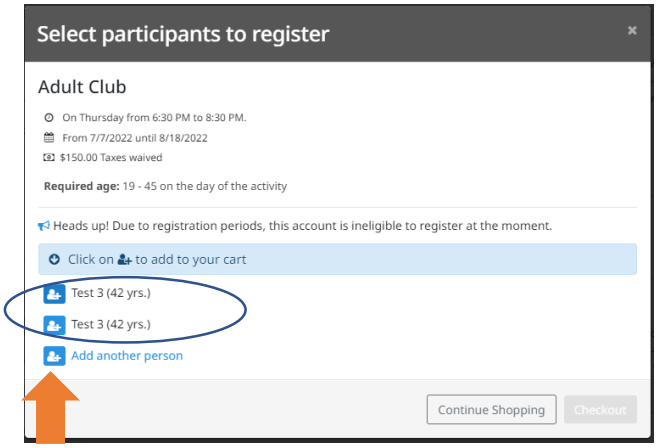
You will see a description of the program and then at the very bottom you will see a section with blue + signs.



You will want to click on the “+” symbol to continue to registration.



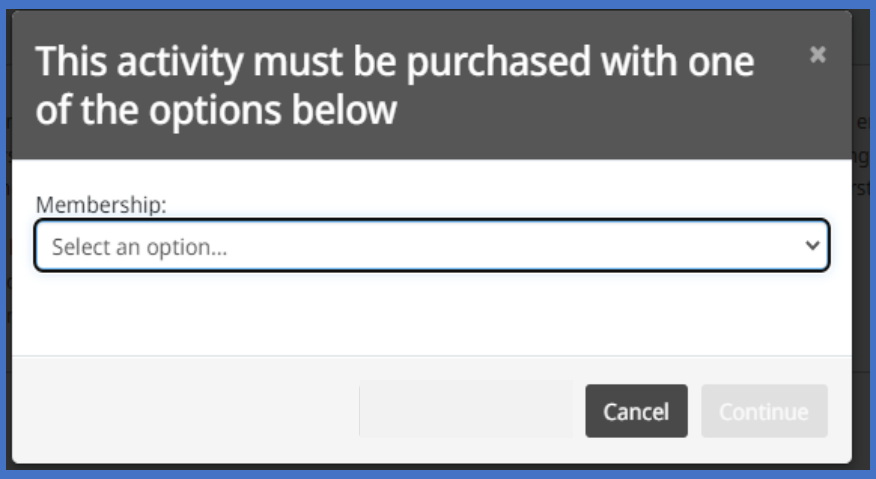
More information will pop up. To continue click on the Blue little square.

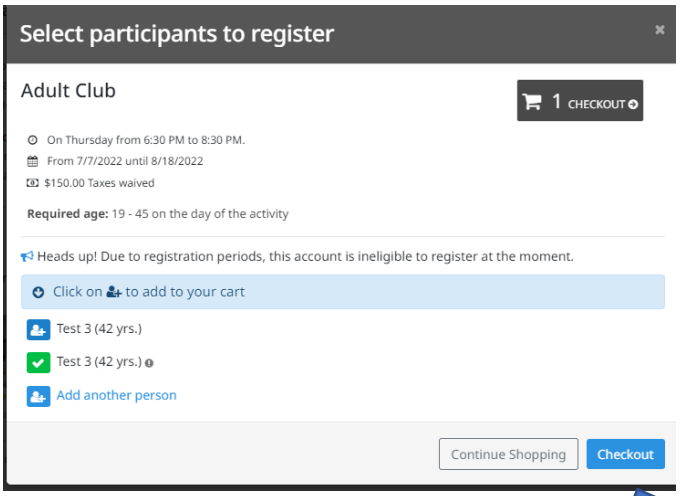


When this screen comes up, choose the family member you would like to register.

If you do not see the family member listed, use the “Add another person,” option at the bottom.

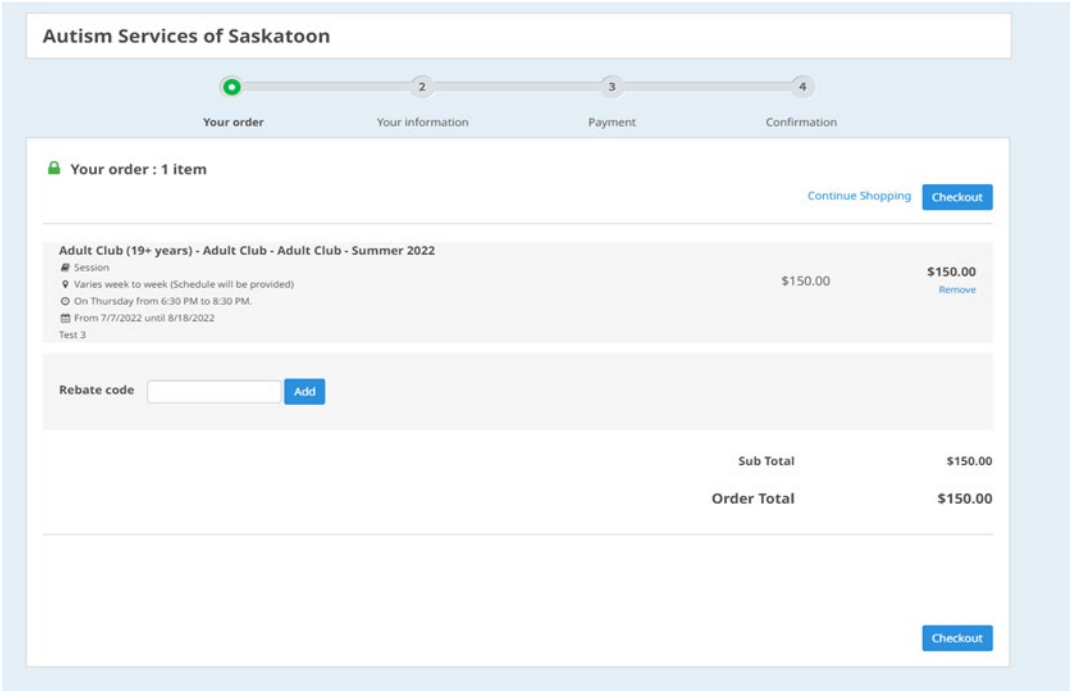
If you have not already set up your account with our Annual Family membership and our Agency Intake membership, this will pop up and you will not be allowed to continue with registration at this time. You will need to contact our office on Monday, May 16 to have your account set up properly in order to allow you to register for any Summer 2022 programs.





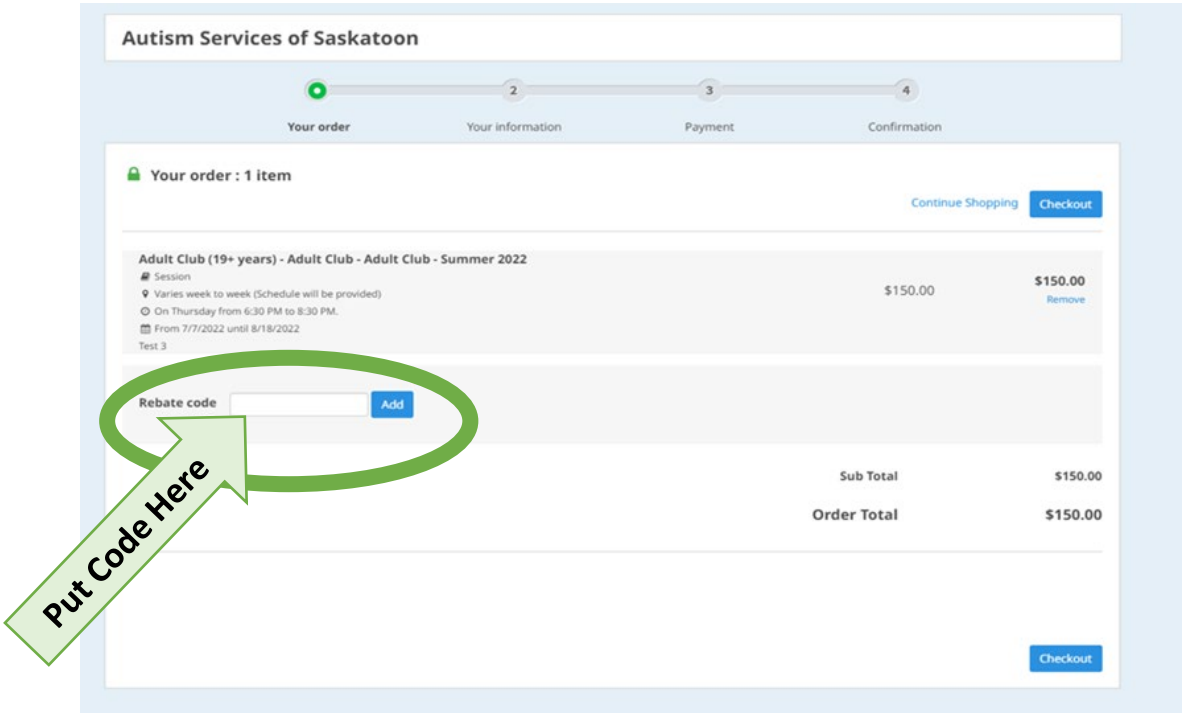
When you have chosen your family member, It will turn green, This will allow you to register multiple children in the same activity at the same time.

When all members are selected, please click on “Checkout.”

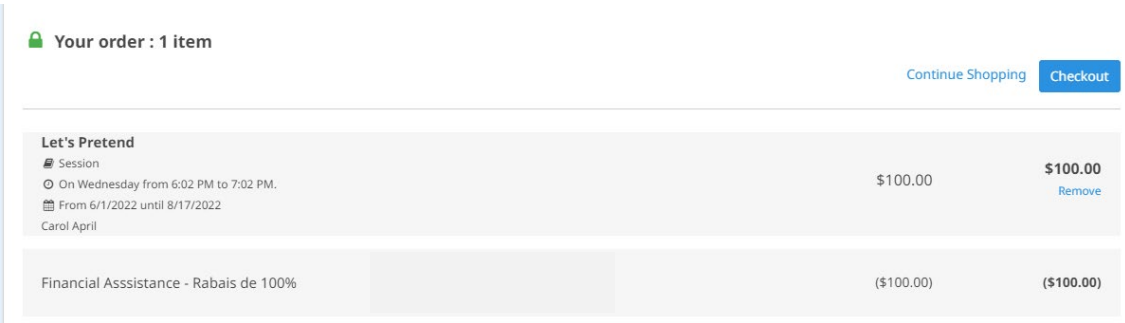


This should lead you to Your Order.

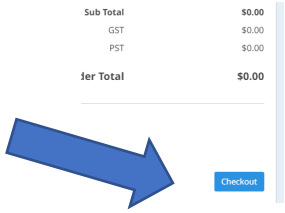
Financial Assistance Members should have a Rebate Code Section. Please enter your individual code you received from Megan Seto.



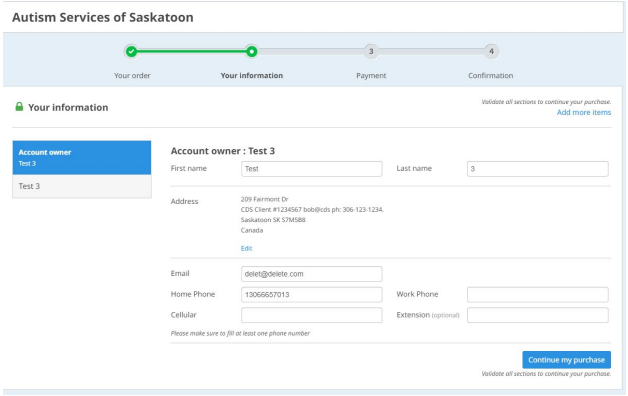
After you have entered your correct code, your order should have two lines. One with the activity and another stating Financial Assistance with %.

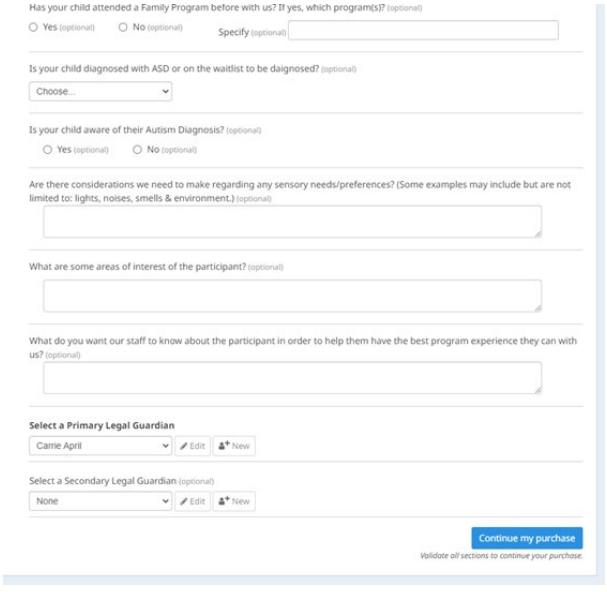


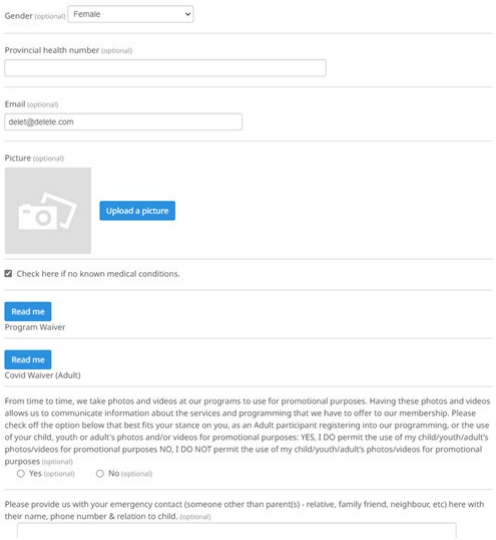
Next press checkout.



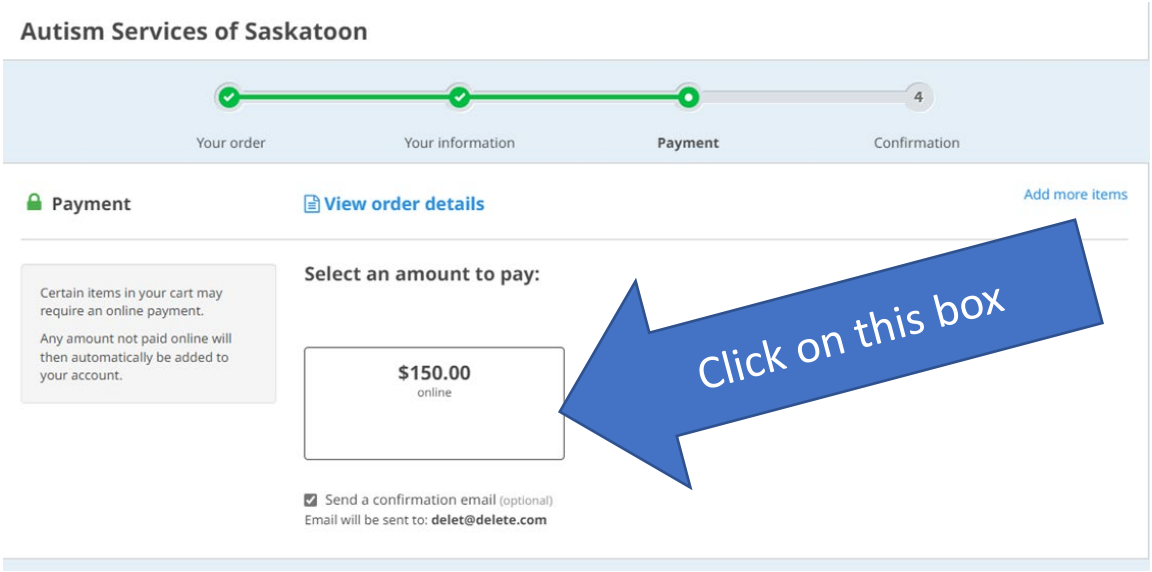
The next couple of screens will ask you to check and update your information. Please fill out as best you can. Press “Continue my purchase” at the end of each screen. If something comes up red, you must fill out this section.

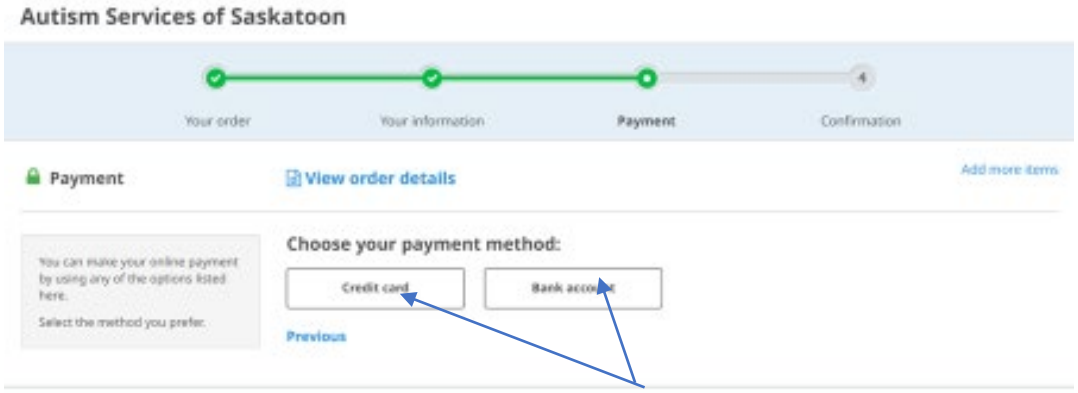






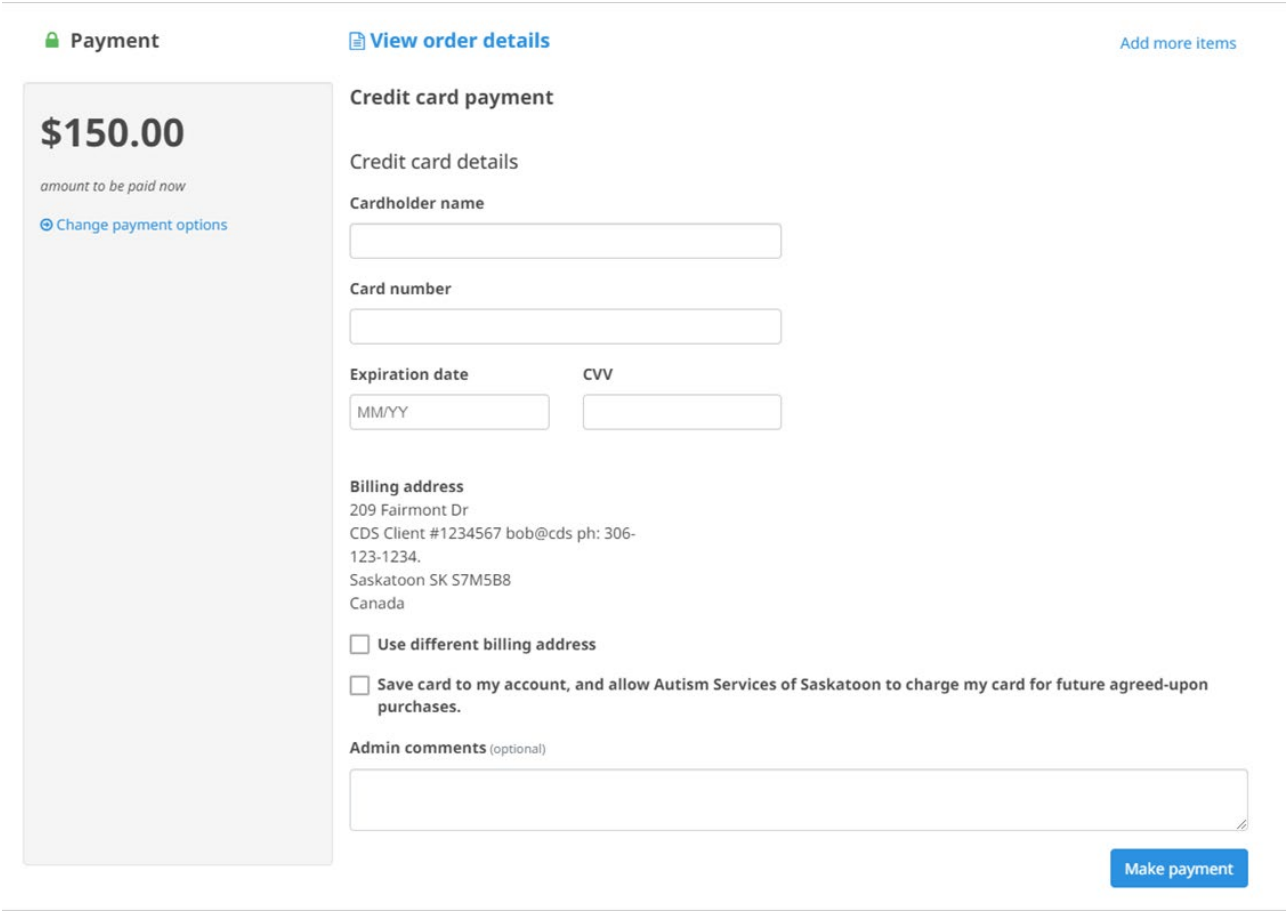
After you have filled out all questions and agreed to all the Read Me's you will finally arrive at the Payment Section.





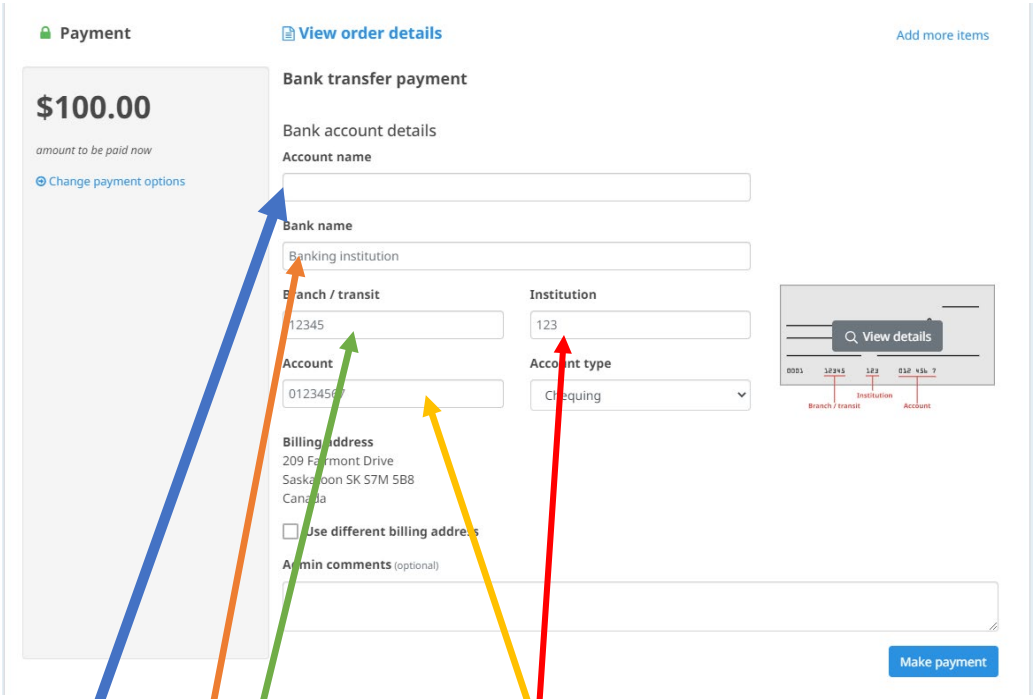
Choose your payment method.

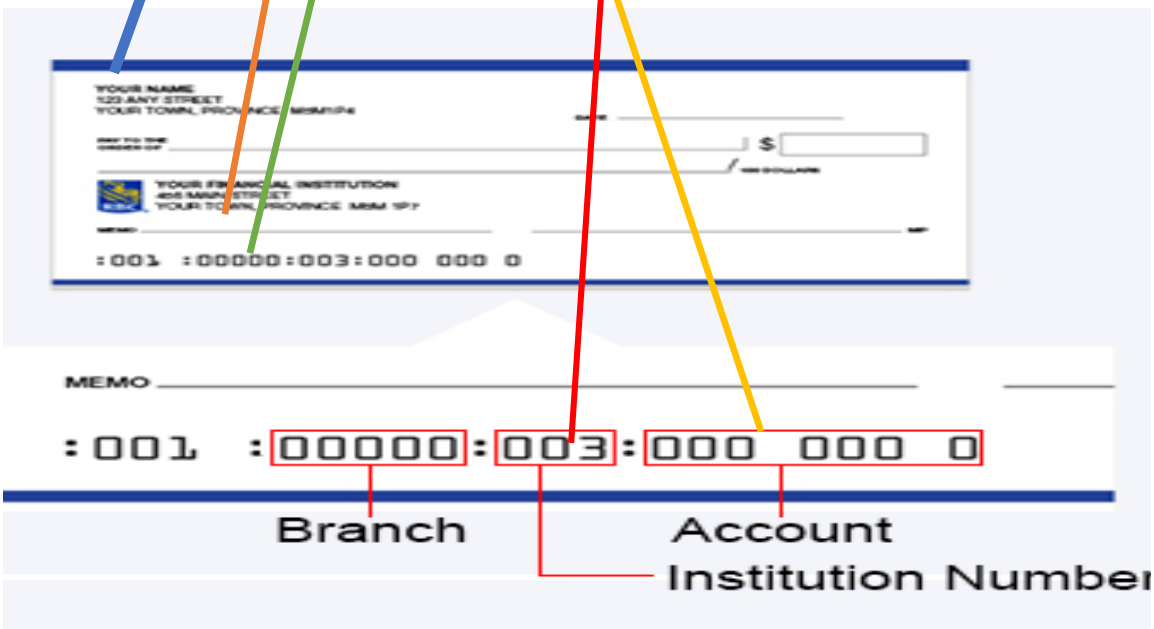
The Credit Card Page will look like this. Make sure the address is correct and fill out your credit card information.



<u>Please note, Visa/Debit and Debit/Master Card are not accepted</u>

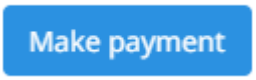
The “Bank Account” page will look like this.



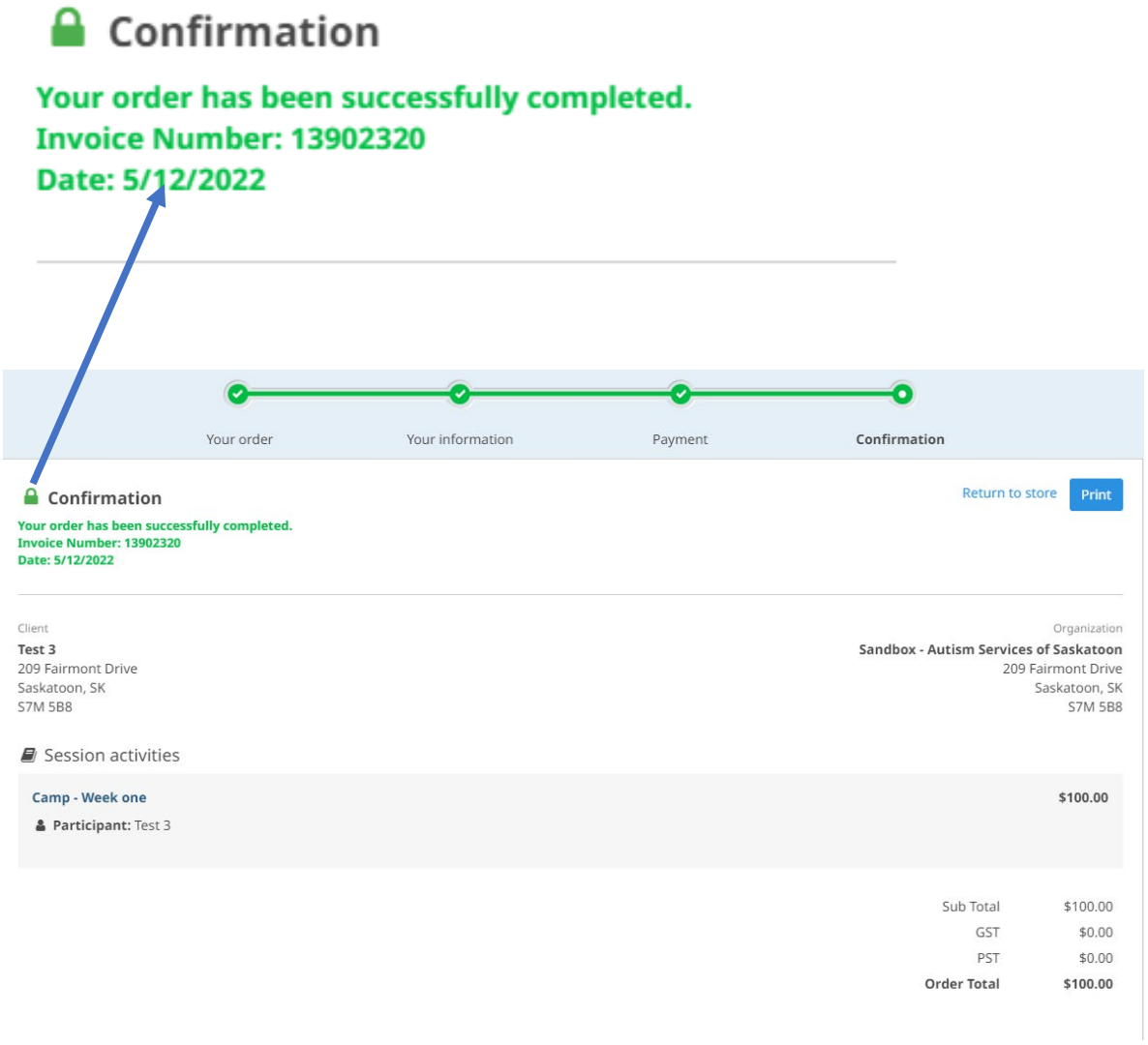


Please fill the fields out to their correct spaces.

When you have entered all your information click on the “make payment” button.

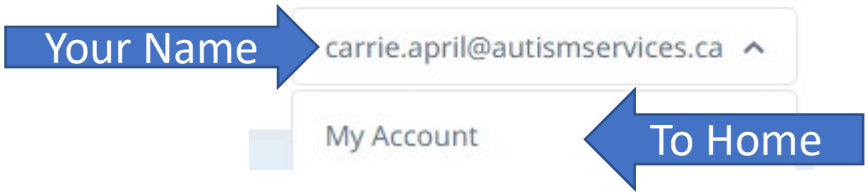


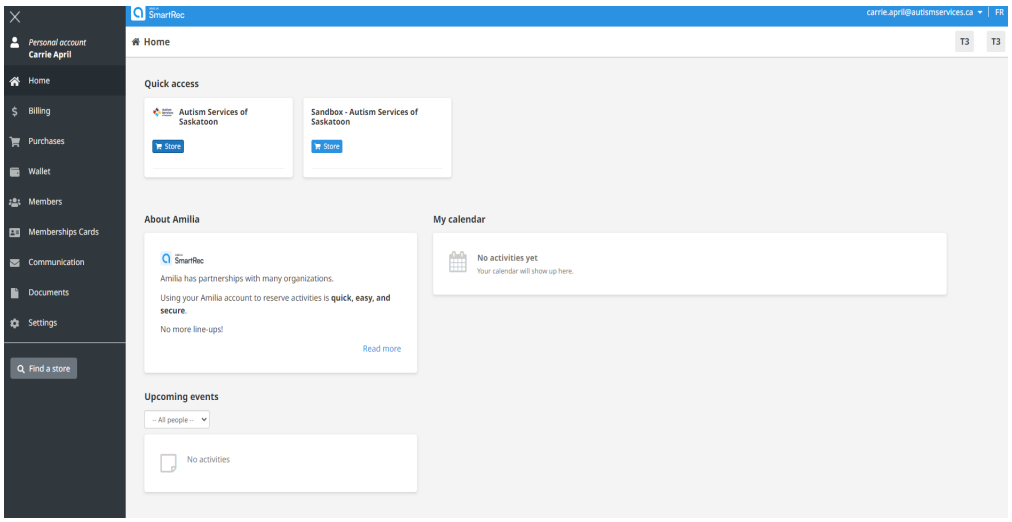
When done, a “Success” will pop up and a Confirmation page will appear.



Congratulations! You have finished registering for that program.

You can go back to your “Home” by clicking on your name at the top right corner and choosing “My account” from the drop down list.





Now you are back where you started.